



Jesus College Eye Test Form

The College will reimburse the cost of an eye test, once every 2 years.

If an optician certifies that lenses are necessary **solely** for use with display screen equipment (DSE), the College will reimburse the employee with a contribution of up to £75 towards the cost of spectacles or spectacle lenses. This applies only where the employee uses DSE regularly at work and for continuous periods of an hour or more.

EMPLOYEE TO COMPLETE	
Employee name:	Department:
Employee signature:	Date:
OPTICIAN TO COMPLETE	
	Please only tick one box
1. Spectacles have not been prescribed	
2. Spectacles are prescribed solely for DSE use	
3. Spectacles are prescribed, but <u>not</u> specifically for DSE use	
Recommended re-test date:	
Optician's name (PRINT):	
I confirm a full eye test has been completed on the above named employee	
Optician's signature:	
Date:	Optician's Address and Official stamp:
I declare that the information provided is correct and the test results will be disclosed and used by Jesus College.	
For completion by Jesus College	
Employee's Line manager	
Name:	Date:
Job Title:	
I confirm that the above employee is a regular DSE user as part of their normal work and they are required to use DSE for continuous periods of an hour or more.	
Signature:	

This form must be accompanied by a receipt for the cost of eye test and any spectacles purchased.