

**Jesus College Oxford**

**FURNITURE/FURNISHINGS REGISTRATION FORM**

Please complete and mail or e-mail this form to The Accommodation Office, Jesus College, Turl Street, Oxford, OX1 3DW, e-mail accommodation.office@jesus.ox.ac.uk.

Only if permission for any item is **not** granted will the form be returned to you.

Name and Surname: \_\_\_\_\_

Staircase/Room or Flat/ Block: \_\_\_\_\_

Item for which permission is sought:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If the item contains soft furnishing has it as fire safety label, as described below, permanently attached?

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**The Furniture and Furnishings (FIRE) (SAFETY) Regulations 1988** are designed to promote a high level of fire resistance requirements for furniture and furnishings in domestic property as well as other let furnished accommodation.

To achieve these requirements, upholstered furniture should:

- Have a fire resistant filling.
- Have a cover/fabric that is match resistant.

Upholstered furniture must meet the requirements outlined above.

To ensure that furniture complies with the above Regulations, check that the permanent label is attached to the furniture. These labels may take several forms but will always be headed "**CARELESSNESS CAUSES FIRE**" and will include descriptions of the materials used to make up the furniture or a summary of the measures taken to ensure compliance with the Regulations.

Any furniture not meeting these requirements must not be brought into College accommodation.

Any furniture brought into College property must be removed by the tenant at the end of the tenancy/room agreement. Failure to do so will result in the item(s) being disposed of by the College, and any costs of doing so will be passed on to the tenant.

**Jesus College rooms and flats are fully furnished. Permission will only be given to bring additional furniture in exceptional cases.** The College cannot remove and store the furniture already provided by the College. If you wish to bring your own furniture it will be 'in addition' to that already provided in the accommodation.